



## **YOUR OPPORTUNITY TO MAKE A DIFFERENCE - BECOME A BOARD MEMBER AT CCHA**

Our Board is responsible for the governance of the Association and its overall strategic direction. We are always looking to recruit new members to our Board particularly with skills, qualifications and business experience in the following areas:

- ◆ financial
- ◆ people development skills
- ◆ property development
- ◆ law
- ◆ housing
- ◆ support and health services
- ◆ tenant involvement and community development

We also welcome those who work or live in the community, participate in community groups or have a real interest in their local community. Importantly, this includes tenants of CCHA – four of the places on our Board are reserved for our tenants.

### **Is this for you?**

Well it could be if:

- ◆ you believe people should have access to good quality, affordable housing
- ◆ you would like to make a positive difference to the neighbourhoods and communities in which we work
- ◆ you like the idea of an organisation that provides support to those who need help
- ◆ you have a firm commitment to excellent customer service and believe organisations should involve their customers in their work
- ◆ you would like to be associated with an organisation that has worked in Cardiff for over thirty years developing a wide variety of new homes
- ◆ you would like to be part of a group of like-minded people who have a strong commitment to CCHA

Membership of our Board is a rewarding experience and is particularly suited to those who wish to give something back to the community. Housing association experience is not essential but an understanding of the importance of healthy communities and good housing is.

### **Who's on The Board?**

Our Board is made up of a wide range of people from different backgrounds and occupations. Everyone brings their own different life, educational and work experiences. Of our twelve Board members, four are tenants of CCHA – housing associations are pretty unique in having service users at the very centre of the decision-making process. The other eight are made up

of a variety of people e.g. accountants; people who work in housing, and local government; people with community interests; a town planner and a university lecturer.

We are committed to equality of opportunity and welcome applications from all members of the community.

Board members spend around one evening per month on CCHA business – meetings start at six and finish by eight. All our Board members are volunteers with paid expenses. We provide training to help you make the most of the role and to familiarise you with the work of the Association. You will also have access to a variety of conferences, seminars and training courses to build upon your personal knowledge and expertise.

### **What is the role of a Board Member?**

All Board members have statutory obligations to act in a lawful, ethical and justifiable manner. They must:

- ◆ promote and support the Association's work whenever the opportunity arises
- ◆ play an active role in decision making, policy development and monitoring activities
- ◆ demonstrate personal integrity, reliability and maintain confidentiality at all times
- ◆ contribute, as part of the team, to the long term strategic development and shared vision of CCHA

### **What does the selection process involve?**

You will first have to complete an application form. Once your application has been considered you may be invited along to an informal interview with the Chief Executive and Chair of the Association, as well as other Board members if appropriate. This will enable us to learn more about you, and you about us.

You could then be invited to attend up to three Board meetings before making a final decision.

### **Interested?**

**If you would like to know more about becoming a Board member, or want an application pack please contact:**

Dawn Murphy  
Administration Officer  
Cardiff Community Housing Association  
2 Ocean Way  
Ocean Park  
Cardiff  
CF24 5TG

Direct Line: 029 2046 8466  
E-mail: Dawn.Murphy@ccha.org.uk

For an informal chat about the Board please contact our Chief Executive, Kevin Protheroe

Direct Line: 029 2046 8470; E-mail: Kevin.Protheroe@ccha.org.uk